BWSRC Board Meeting Minutes

2/21/2016 @ 6:30 PM

Location – Java Creek

1. Chriss called the meeting to order at 6:32PM.
2. Roll Call:
   1. Chriss – Present
   2. Lisa – Present
   3. Brandy – Present
   4. Kristi – Present
   5. Tawnya – Present
   6. Becky – Present
   7. Mark – Present
   8. Tiffany – Present
   9. Eric – Present
   10. Joan – Present
   11. Tami – Absent
   12. Tom – Absent
   13. Mitch - Present
   14. Additional parties interested in webmaster and marketing position:
       1. Cindy Shipley
       2. Michael Bauer
       3. Sarah Hora
       4. Eric Yerke
       5. Doug Feldman
       6. Tracy Clair
       7. Andrew Pollard
3. Board Member Updates

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| VP | Lisa | Staffing update: Mitch Geers will be manager this year.  He has received 14 lifeguard applications and 2 applications for subs.  Several of the applicants have expressed interest in an assistant manager position. He will be holding interviews soon. |
| Treasurer | Brandy and Kristi | Bank balances as of 2/19/2016:  BankIowa - $97.42  Linn CSB – Checking $1,141.05                      Savings $47,136.27  No real update except that Brandy and I met briefly to get an idea how we are going to handle processes/separation of duties.  We still have things to iron out, but much is dependent on the website/Webmaster (i.e. whether we can find someone to get the website billing set up quickly enough for annual dues processing, and whether there will be improvements in the online payments process and reporting this year). |
| Secretary | Tawnya | I have started a Google Drive where we can store all club related files. Let me know if you want access to them. |
| Membership | Becky | Waitlist - There are 23 families, 11 inbound and 12 outbound. |
| Social | Mark and Tiffany | No updates |
| Pool and Grounds | Eric | Met with the city engineer for Marion and we need to discuss the upcoming construction to the culvert on Boyson road. I'll forward some information from the meeting. |
| Swim | Joan | Mike and Mike are back again. We are planning to reduce to three practice sessions instead of four unless numbers are just crazy and call for the 4th session. So 6:30, 7:30, & 8:30. Mike is willing to volunteer to do 5:45 lap swim again, I think we did MWF. I just need to know when registration is open so I can start getting info out to last year’s participants and trying to recruit new. I also need to know if we are sticking with team unify because we want to use it to have parents and older kids register for swim meets on line like they do at other swim clubs. Evidently team unify is made for that kind of thing. |
| Marketing | Tami | Will be selling membership and will be resigning |
| Tennis | Tom | Tennis coaches have now confirmed.  Same two as last year and we will add a sub. |

1. **New Business**
   1. Mitch said that there have been 17 applications for guards and 6 applied for assistant manager. He plans to hire the two assistant managers within the next 2 weeks (at the latest). He would like the Marketing Chair to send out an announcement and post on social media that we are accepting applications. There is no deadline because we can use guards into August for those that apply later. He would like to have the guards finalized by spring break.
   2. Lisa discussed "Counting" a lifeguard's years of experience served at a different pool and agreed that we would like experienced guards and the board agreed to count years of experience toward their hourly wage to make Bowman Woods more competitive pay-wise.
   3. Sarah Hora received the most number of votes and will fulfill the webmaster position on the board.
   4. Michael Bauer received the most number of votes and will fulfill the marketing position on the board.
   5. Chriss suggested that we cancel all outstanding pool credit cards and re-issue them since there are new positions/members on the board from last year. The board agreed.
   6. We discussed splitting up annual dues next year to 3 equal payments of $150 starting in January and continuing in February and March. This would still meet the due date of April 1st and would make it easier for members to pay (especially their first year). Members would have the option to pay it all at once if they would prefer.
   7. Kristy and Brandy are going to remove the payment methods for anyone that stored their credit card or banking info prior to March 1st. Tawnya will send directions to Kristy and Brandy as to how to remove the stored payment method. This will prevent a large amount being withdrawn from a member’s account as soon as Sarah invoices for annual dues.
   8. Eric suggested cancelling Culver’s maintenance contract because we haven’t been happy with their performance and get bids from other companies. The board agreed.
   9. Eric discussed the culver project and suggested we do a permanent easement to Marion so they could service the area without needing permission from us. The city of Marion would give us 50% of the land value back for this easement. Eric will determine the appropriate amount of the easement and inform the board. The tax base will remain the same. Joan made a motion to move forward with the permanent easement, Becky seconded and the motion passed.
2. Next meeting will be on March 20th at 6:30pm. Location TBD.